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Personnel

HQ AFMC HISTORY AWARDS PROGRAM

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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OPR: HQ AFMC/HO (Dr William Suit)
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This instruction implements AFRD 36-28, *Awards and Decorations Programs*. It gives procedures for selecting AFMC historians and programs for awards and identifying command nominees for Air Force history awards competition. It applies to Headquarters AFMC and AFMC subordinate units staffed with full-time historians. It does not apply to the Air National Guard and US Air Force Reserve units and members.

SUMMARY OF REVISIONS

This publication supersedes AFMCI 36-2813, 29 March 1996. It updates submission criteria for the Excellence in History Programs Award; requires the use of AF Form 1206, **Nomination for Award**, in place of nominations in memoranda and attachments; and adjusts the submission date for the Heritage Award.

1. The AFMC History Awards Program is designed to recognize excellence in history programs, historical publications, and heritage projects. Also, program service awards may be given to recognize outstanding performance or achievement. When presented, the AFMC Excellence in History Programs awards will be the possession of the selected Offices of History. The AFMC Excellence in Historical Publications awards will belong to the authors. The Program Service and Excellence in Heritage Projects awards are the possession of either the office or the individual(s) selected for the award. The awards, engraved plaques, are based on work performed the previous calendar year.

1.1. The AFMC Excellence in History Programs Award recognizes up to three programs annually. In addition, wing winners will represent the command in similar wing competition conducted by the Office of the Air Force Historian (HQ USAF/HO) for Air Force-wide recognition.

1.1.1. All History offices with current history submissions are eligible for consideration. No nomination package from the Center is required. However, nomination packages are required

from wing history programs, no later than 15 January, to HQ AFMC/HO. Follow criteria outlined in AFI 36-2863, *History Awards Program*. Use AF Form 1206.

1.1.2. The Headquarters AFMC Office of History is not eligible to compete for this award.

1.2. The AFMC Excellence in Historical Publications Award may recognize more than one outstanding publication. In addition, the winners will represent the command in similar competition conducted by HQ USAF/HO for Air Force-wide recognition. All publications produced during the past calendar year by AFMC history offices are eligible for consideration except commercially edited and published products. Units must submit three copies of each publication and AF Form 1206, limited to two pages, with transmittal memorandum signed by the unit commander or vice commander, to HQ AFMC/HO no later than 15 January. The AF Form 1206 should explain the usefulness of the publication to the organization and its value to the Air Force. If no publication meets the standard and procedural requirements, no award will be presented that year.

1.3. The AFMC History Program Service award recognizes an individual or an office for sustained outstanding performance, extraordinary achievement, or exceptional contributions to the AFMC History Program. Anyone at anytime, may recommend a deserving individual or office by submitting directly to HQ AFMC/HO an AF Form 1206 (no longer than two pages and with a transmittal memorandum signed by unit commander or vice commander) explaining the accomplishments. Those nominations representing a prolonged and sustained record of outstanding performance and impressive achievement in advancing the mission and objectives of the Air Force History Program will be forwarded to HQ USAF/HO for consideration for the Air Force History Career Contributions Award.

1.4. The AFMC Excellence in Heritage Projects Award recognizes individuals or units fostering a greater appreciation of the Air Force or its subordinate units as an institution or of aerospace power as an instrument of U.S. defense policy through pamphlets, displays, exhibits, videos, commemorative events, or similar projects

1.4.1. Any unit may submit an AF Form 1206, with a transmittal memorandum signed by the unit commander or vice commander, to HQ AFMC/HO no later than 15 May. The AF Form 1206 must provide justification for the nomination and be no longer than two pages.

1.4.2. Winners of this award will represent the command in similar competition by HQ USAF/HO for Air Force-wide recognition.

2. Presentation of Awards. HQ AFMC/HO sends the awards to the respective unit commanders with a request to arrange a suitable presentation ceremony for the award recipients.

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